

CABINET MEMBER FOR BUSINESS TRANSFORMATION PORTFOLIO
ACCOUNTS 2015/16

MEETING: (1) CABINET
(2) CABINET MEMBER FOR BUSINESS TRANSFORMATION

DATE: (1) 14 JUNE 2016
(2) 6 JUNE 2016

REPORT BY: CHIEF FINANCE OFFICER

WARD: ALL

COMMUNITY FORUM: ALL

KEY DECISION REFERENCE: 632

FOR PUBLICATION

BACKGROUND PAPERS: NONE

1.0 PURPOSE OF REPORT

1.1 To report on the Revenue Outturn for 2015/16 and to provide explanations for significant variations from the Revised Estimates approved at Cabinet on 23rd February 2016.

2.0 RECOMMENDATION

2.1 That the report be noted

3.0 REVENUE OUTTURN

3.1 The revenue outturn for 2015/16 is as follows:

	<u>£'000</u>
Original Budget	1,124
Revised Budget	1,440
Outturn	1,618

3.2 The main variations from the Original to the Revised budget (an increase of £316k) are summarised in the table below:

Description	Increase / (Decrease) £'000
Changes to controllable budgets:	
GP:GS costs (met from Service Improvement Reserve)	140
Bank charges – increased use of Paypoint/Post Office	69
Council Tax collection – increased staff	47
Housing Benefit payments (net)	65
Data Custodian post	18
Procurement – alternative delivery	(32)
Software maintenance	12
Approved carry forward – training & development	9
Other variances (net)	6
Changes to controllable budgets	334
Changes to Asset Charges	(3)
Change in support service recharges	(15)
Overall Increase	316

3.3 The Revenue Outturn of £1,618k represents:

- An increase of £494k or 43.9% against the Original Budget; and
- An increase of £179k or 12.4% against the Revised Budget.

3.4 The table below sets out the variations between the revised budget and the actual out-turn separating items that are not controllable (Capital Charges and Support Service Recharges). The table highlights an over-spend of £179k on controllable expenditure.

Controllable and Non-Controllable Expenditure

	Original Estimate £'000	Revised Estimate £ '000	Actual Outturn £'000	Variance over / (under) £'000
Capital Charges	66	63	63	0
Support Services	(1,859)	(1,872)	(1,872)	0
Non Controllable Expenditure	(1,793)	(1,809)	(1,810)	0
Controllable Expenditure	2,917	3,249	3,428	179
Portfolio Total	1,124	1,440	1,618	179

A more detailed analysis of controllable and non-controllable expenditure by Programme Area is shown at **Annexe 1B**.

- 3.5 A detailed analysis of the variances from the revised budget to the outturn is shown in **Annexe 4** but the most significant variances are summarised below:-

Variances Revised to Outturn 2015/16	
<u>Description</u>	Overspend / (Underspend) £'000
Cost of Collection & Recovery of Summons cost	(74)
Benefits (net)	191
External & Members training	(11)
GPGS	54
PPP expenses	(21)
Severn Trent Commissions	28
Other variations	12
Changes to controllable & external budgets*	179
Change in support service recharges	0
Changes in asset charges	0
Overall Increase	179

- 3.6 Recurring Variances - Budget Officers have identified no recurring variances at this stage but this will be kept under review as part of the budget monitoring process.

- 3.7 The following information is attached:

Annexe 1 Summary by Programme Area

Annexe 2 Detailed by Programme Area and Cost Centre

Annexe 3 Subjective Analysis

Annexe 4 Variations – Revised Budget to Actual 2015/16

Annexe 5 Carry Forwards

4.0 CARRY FORWARDS

- 4.1 **Annexe 5** There is one carry forward request for £6,470 to be considered from Learning & Development to supplement the cost of a Learning Management System

5.0 RECOMMENDATION

- 5.1 That the report be noted.

6.0 REASONS FOR RECOMMENDATION

- 6.1 To enable the portfolios Revenue Out-turn to be included in the Council's overall Statement of Accounts.

B DAWSON
CHIEF FINANCE OFFICER

Officer recommendation supported

Signed



Cabinet Member

Date 6 June, 2016

Further information on this report can be obtained from
Paula Clayton, Accountancy Services (ext. 2009)